

**BOARD OF SUPERVISORS**

*Brown County*

305 E. WALNUT STREET  
P. O. BOX 23600  
GREEN BAY, WISCONSIN 54305-3600



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PHONE (920) 448-4015 FAX (920) 448-6221

**"PUBLIC NOTICE OF MEETING"**

**Pursuant to Section 19.84 Wis. Stats., notice is hereby given to the public that the following meetings will be held**

**THE WEEK OF APRIL 1 - 5, 2013**

**MONDAY, APRIL 1, 2013**

(No Meetings)

**TUESDAY, APRIL 2, 2013**

(No Meetings)

**WEDNESDAY, APRIL 3, 2013**

*6:30 pm	Planning Commission Board of Directors	GB Metro Transportation Center 901 University Avenue
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**THURSDAY, APRIL 4, 2013**

*3:00 pm	Public Safety Committee – <i>CLOSED SESSION</i>	Austin Straubel International Airport
*5:00 pm	Public Safety Committee – <i>REGULAR MEETING</i>	2077 Airport Drive
*5:30 pm	Education & Recreation Committee	Weyers-Hilliard Branch Library 2680 Riverview Drive

**FRIDAY, APRIL 5, 2013**

(No Meetings)

Any person wishing to attend who, because of a disability, requires special accommodation, should contact the Brown County Human Resources Office at 448-4065 by 4:30 p.m. on the day before the meeting so that arrangements can be made.

**AGENDA**  
**BROWN COUNTY PLANNING COMMISSION**  
**BOARD OF DIRECTORS**  
**Wednesday, April 3, 2013**  
**Green Bay Metro Transportation Center**  
**901 University Avenue, Commission Room**  
**Green Bay, WI 54302**  
**6:30 p.m.**

**ROLL CALL:**

Paul Blindauer	_____	Jack Lewis	_____
James Botz	_____	Michael Malcheski	_____
William Clancy	_____	Ken Pabich	_____
Norbert Dantine, Jr.	_____	Scott Puyleart	_____
Ron DeGrand	_____	Dan Robinson	_____
Bernie Erickson	_____	Ray Tauscher	_____
Steve Gander	_____	Mark Tumpach	_____
Adam Gauthier	_____	Steve VandenAvond	_____
Steve Grenier	_____	Tim VandeWettering	_____
Phil Hilgenberg	_____	Jason Ward	_____
Dotty Juengst	_____	Dave Wiese	_____
John Klasen	_____	Reed Woodward	_____

1. Approval of the minutes of the March 6, 2013, regular meeting of the Brown County Planning Commission Board of Directors.
2. Introduction of new members to the Brown County Planning Commission Board of Directors: Jason Ward, appointed by the villages of Hobart and Suamico; and John Klasen, appointed by the towns of Lawrence and Wrightstown.
3. Review and action regarding the Citizens Participation Plan for the Brown County Comprehensive Plan update.
4. Summary of Annual Report submitted to the Wisconsin Department of Natural Resources related to Brown County Municipal Storm Water System (MS4) Permit.
5. Director's report.
6. Brown County Planning Commission staff updates on work activities during the month of March 2013.
7. Other matters.
8. Adjourn.

NOTICE IS HEREBY GIVEN THAT ACTION BY THE COMMISSION MAY BE TAKEN ON ANY OF THE ITEMS WHICH ARE DESCRIBED OR LISTED ON THIS AGENDA.

PLEASE TAKE FURTHER NOTICE, MEMBERS OF THE PLANNING, DEVELOPMENT & TRANSPORTATION COMMITTEE OF THE BROWN COUNTY BOARD OF SUPERVISORS MAY BE PRESENT IN SUFFICIENT NUMBERS AT THE ABOVE MEETING TO CONSTITUTE A MEETING OF THEIR COMMITTEE. THE COMMITTEE WILL GATHER INFORMATION AND WILL NOT TAKE FORMAL ACTION AT THIS MEETING.

ANY PERSON WISHING TO ATTEND WHO, BECAUSE OF A DISABILITY, REQUIRES SPECIAL ACCOMMODATION SHOULD CONTACT THE BROWN COUNTY HUMAN RESOURCES OFFICE AT 448-4065 BY THE DAY BEFORE THE MEETING SO ARRANGEMENTS CAN BE MADE.

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## **PUBLIC SAFETY COMMITTEE**

**Patrick Buckley, Chair**  
Tim Carpenter, Vice Chair  
Bill Clancy, Andy Nicholson, Guy Zima

### **PUBLIC SAFETY COMMITTEE**

**Thursday, April 4, 2013**

**Closed Session 3:00 pm**

**Meeting to Follow @ 5:00 pm**

**Austin Straubel International Airport  
2077 Airport Drive**

**\*\* PLEASE NOTE MEETING TIME & LOCATION \*\***

- I. Call meeting to order.
  - II. Approve/Modify Agenda.
  - III. Approve/Modify Minutes of March 7, 2013.
1. Review Minutes of:
    - a. Criminal Justice Coordinating Board (February 26, 2013).
    - b. Fire Investigation Task Force Board of Directors (December 27, 2012).

### **\*\* Presentation \*\***

**By Human Services Fraud Investigators**

#### **Comments from the Public.**

#### **Communications**

2. Communication from Supervisor Buckley re: Would like Mr. Miller from the Airport to come to Public Safety Committee and give an update on funding for the Sheriff's Deputy to be stationed at the Airport. *Held for one month.*

#### **Sheriff:**

3. Sheriff's Report.

#### **Clerk of Courts**

4. 2012 Budget Shortfall.

#### **Public Safety Communications – Emergency Management**

5. Budget Adjustment Request (13-20) Category 5: Increase in expenses with offsetting increase in revenue.
6. Interim Director's Report.

#### **District Attorney**

7. Resolution requesting the Brown County Board of Supervisors contract for an Assistant District Attorney Position and a support staff position for one year. *Motions at March Mtg: To hire an Assistant District Attorney position and support staff position with evaluation after one year or before the budget process. to amend the above motion requesting that the District Attorney's*

*Office work with the Department of Administration and bring back a report at the April meeting of this committee which will give options including financials to either hire an Assistant DA and support staff, or contract for these positions to facilitate with the backlog in the DA's office. In addition the report should include the cost of additional equipment, all not to exceed \$150,000.*

**Medical Examiner**

8. 2013 Brown County Medical Examiner Activity Spreadsheet.

**Closed Session:**

9. Convene in Closed Session to discuss and assess Brown County's Austin Straubel International Airport TSA Security Plan. Pursuant to §19.85(1)(d), any meeting of a governmental body may be convened in closed session for purposes of considering specific applications of probation, extended supervision or parole, or considering strategy for crime detection or prevention. Additionally, under §19.85(1)(f), any meeting of a governmental body may be convened in closed session for purposes of considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

**Circuit Courts, Commissioners, Probate** - No agenda items.

10. Audit of bills.  
11. Such other matters as authorized by law.  
12. Adjourn.

Patrick Buckley, Chair

Notice is hereby given that action by the Committee may be taken on any of the items which are described or listed in this agenda.

Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.

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## EDUCATION & RECREATION COMMITTEE

John Vander Leest, Chair  
John Van Dyck, Vice-Chair  
Corrie Campbell, Erik Hoyer, Patrick Williams

### **EDUCATION & RECREATION COMMITTEE**

**Thursday, April 4, 2013**

**5:30 p.m., Tour to follow Meeting  
Weyers-Hilliard Branch Library  
2680 Riverview Drive**

**\*\* Please Note Location \*\***

- I. Call to Order.
- II. Approve/Modify Agenda.
- III. Approve/modify Minutes of March 7, 2013.

### **Comments from the Public**

1. Review minutes of:
  - a. Library Board (February 21, 2013).

### **Communications**

2. Communication from Supervisor Dantinne re: Look into adding more uses for the trails at Neshota Park. *Held for 60 days for a report back.*

### **Golf Course**

3. Superintendent's Report.

### **Museum**

4. Director's Report.

### **NEW Zoo and Park Management**

5. Park Management - Assistant Director and Field Staff Report.
6. Budget Adjustment Request (13-22): Increase in expenses with offsetting increase in revenue.
7. Zoo Budget Status Financial Report for December, 2012.
8. Zoo Monthly Activity Report for March, 2013.
  - a. Operations Report for February, 2013.
    - i. Admissions, Revenue, Attendance Report.
    - ii. Gift Shop, Mayan Zoo Pass Revenue Report.
  - b. NEW Zoo Education & Volunteer Programs Report.
  - c. Zoo Animal Collection Report for March, 2013.
  - d. Zoo Director's Report.

**Resch Centre/Arena/Shopko Hall**

9. Complex Attendance for the Brown County Veterans Memorial Complex for February, 2013.

**Library**

10. Budget Status Financial Report for December, 2012.
11. Approval of Commendation for Marian S. Holmes for May County Board Meeting.
12. Director's Report.

**Other**

13. Audit of bills.
14. Such other matters as authorized by law.
15. Adjourn.

John Vander Leest, Chair

**Notice is hereby given that action by Committee may be taken on any of the items which are described or listed in this agenda.**

**Please take notice that it is possible additional members of the Board of Supervisors may attend this meeting, resulting in a majority or quorum of the Board of Supervisors. This may constitute a meeting of the Board of Supervisors for purposes of discussion and information gathering relative to this agenda.**

# APRIL 2013



SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	1	2	3 Public Safety 5:30 pm	4 Ed & Rec 5:30 pm	5	6
7	8 Executive Cmte 5:30 pm	9	10	11	12	13
14	15	16 Vets Recognition Subcommittee 5:00 pm	17 <b>Board of Supervisors 7:00 pm</b>	18	19	20
21	22 Land Con 6:00 pm PD&T 6:15 pm	23	24 Human Services 6:00 pm	25 Administration Cmte 5:00 pm	26	27
28	29	30 Criminal Justice Coordinating Board 3:30pm				



# MAY 2013

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			Public Safety 5:30 pm Ed & Rec 5:30			
			1	2	3	4
	Executive Cmte 5:30 p.m.					
5	6	7	8	9	10	11
<i>Mother's Day</i> 			<b>Board of Supervisors 7:00 pm</b>			
12	13	14	15	16	17	18
		Vets Recognition Subcommittee 5:00 pm	Human Svc 6:00 pm	Admin Cmte 5:00 pm		
19	20	21	22	23	24	25
	<i>Memorial Day!</i> 		Criminal Justice Coordinating Board 8:00 am			
26	27	28	29	30	31	

## **BROWN COUNTY COMMITTEE MINUTES**

- Criminal Justice Coordinating Board (February 26, 2013)
- Human Services Board (March 14, 2013)

**To obtain a copy of Committee minutes:**

[http://www.co.brown.wi.us/minutes\\_and\\_agendas/](http://www.co.brown.wi.us/minutes_and_agendas/)

**OR**

**Contact the Brown County Board Office or the County Clerk's Department**



**PROCEEDINGS OF THE BROWN COUNTY  
CRIMINAL JUSTICE COORDINATING BOARD**

Pursuant to Section 19.84 Wisconsin Statutes, a regular meeting of the Brown County Criminal Justice Coordinating Board was held on Tuesday, February 26, 2013 in Room 200 of the Northern Building, 305 E. Walnut Street, Green Bay, Wisconsin.

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**Present:** Troy Streckenbach, John Gossage, Larry Malcomson, Jason Beck, Mary Kerrigan-Mares, Brian Shoup, Pat Evans, Tom Sieber  
**Citizen Reps:** Tim Mc Nulty

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**1. Call Meeting to Order.**

The meeting was called to order by Pat Evans at 3:32 p.m.

**2. Approve/Modify Agenda.**

**Motion made by John Gossage, seconded by Tim Mc Nulty to modify to remove Item 5 from the Agenda. Vote taken. MOTION CARRIED UNANIMOUSLY**

**3. Approve/Modify Minutes of November 27, 2012.**

**Motion made by Brian Shoup, seconded by Jason Beck to approve. Vote taken. MOTION CARRIED UNANIMOUSLY**

**4. Plan Board Membership.**

A discussion was held regarding Board membership. This goes back to what was examined at the last meeting and it was noted that there are some people on the Board who do not regularly attend meetings. State Statutes designate the individuals who are responsible for sitting on this Board. The citizen reps are typically recommended by the County Executive. Brian Shoup recalled that there had also been previous conversations regarding Board members being able to send alternates or designees in their place. Troy Streckenbach also recalled this and stated he had forwarded something to Judge Kelley that the elected officials or those named to sit on the Board can name designees to attend in their stead if necessary. Streckenbach also stated that the County Executive is to appoint the citizen reps and he felt that each current citizen rep should be contacted and asked to either appoint designees or start attending meetings. Streckenbach felt there was a general concern as to what the purpose of the meetings are and Judge Kelley is questioning whether or not this Board should continue to meet and exist. If meetings are continued it would be important for those on the board to show up for the meetings so that meaningful dialogue can result. Streckenbach stated he would contact Judge Kelley and go through the list and adjust individuals on the list as necessary and make some calls and urge participation. Evans noted that the citizen reps are the only members of the Board that have a specific term and everyone else is ex-officio. It was noted that two citizen reps have expired and therefore two will need to be appointed. Gossage stated he would contact the Green Bay Police Chief as well as the Chair of the Public Safety committee, Pat Buckley, and advise them that they are supposed to be attending these meetings. Board members were urged to contact County Executive Streckenbach with any suggestions they may have for citizen reps.

**Motion made by Jason Beck, seconded by Troy Streckenbach to hold until next meeting. Vote taken. MOTION CARRIED UNANIMOUSLY**

**5. Mental Health Court (Judge Zuidmulder).**

*This Item was removed from the Agenda; see Item 2 above.*

**6. Agenda for Upcoming Meetings – Potential Areas of Focus:**

- a. Jail Population Update.**
- b. Reducing Jail Population.**

*Items 6 a & b were taken together.*

It was noted that the jail is currently at 85% capacity which is an optimal figure and allows one pod to remain closed. There are also 75 people currently on the electronic monitoring program and 28 on the SCRAM which is the alcohol monitoring ankle device. This is an independent device that monitors the transdermal emission of any alcohol. It is extremely accurate and is essentially fool proof. Gossage also wished to mention with regard to the EMP program that the Governor set aside \$3 million dollars for people who violate TRO's. He believed that after the TRO is served, if there is a violation the offender goes back before the Court Commission and that is when it can be adjudicated that the offender wear the bracelet and be monitored by the Sheriff's Department. This will be funded by the State and dollars have been allocated for the beta test to set up some of the Counties to see how many times this occurs. Mary Kerrigan-Mares stated that once a person violates a TRO or permanent injunction it becomes a crime. The DA's office does not get involved in the obtaining of an injunction, but once they are served and they are on notice, if they violate it, it becomes a crime. Gossage would like to know how many times this occurs because if these violators are to be supervised by the Sheriff's Department there may be additional staff needed or things of that nature. Kerrigan-Mares was asked if she knew a breakdown of in person contacts as opposed to things such as mail contact and she stated that the bulk of the offenses are in person.

Gossage stated that he had recently met with Tom Martin at Family Services with regard to the potential of a day report center and this option is still being examined. There are a few counties that currently utilize day report centers. Gossage stated that they continue to look at ways to keep the pod closed and this is being done out of necessity because when staff was eliminated years ago, the jail was at full staff and were able to operate at 100 percent efficiency. They are not currently able to do that because they do not have the staff to staff the kilo pod. The options would be to hire six corrections officers or keep it closed to keep the overtime down. Gossage's concern is that eventually with the amount of inmates coming into the jail, they will have to look at other opportunities and he would like to keep the day report center on the back burner as an option for alternative incarceration. These day report centers are typically not run by the Sheriff's Department as it is an alternative to incarceration and they are typically run by the Human Services Division. People would be sent to the day report center in lieu of incarceration and they are not considered jail inmates. They are typically set up with an appropriate program, whether it is alcohol related, drug related or some other component and they check in daily and leave. Outagamie County currently has a model program.

Streckenbach felt that a day report center was something that should be looked at further. Gossage stated that he agreed with Streckenbach and that there are some people who do not belong on EMP and there are others who will never get out on EMP based on their charges. He will not compromise public safety by putting people out on a program just to keep the numbers down. He felt this may be a great alternative, but they are finding out that they have more people on probation holds on the State level that do not meet the criteria to go on the EMP program. Gossage stated it may be difficult to get people to qualify under the current classification system. Shoup stated that he was willing to discuss this further but felt that the approach of going directly to a vendor makes a lot of sense for several reasons. For one thing,

you would then have the flexibility to have the vendor ramp up or down without going through the County Board process. Gossage stated that in Outagamie County Family Services works directly with the Sheriff's Office. Kerrigan-Mares stated that she felt DA Lasee would be willing to look at this too as he is always interested in alternatives to incarceration. Gossage stated that this program would operate similar to the Volunteers in Probation program that used to exist. It was also indicated that a day report center would include job components such as resume writing, etc. It would depend on the contracted service that would come in as to what other components of the program there would be.

**Motion made by Jason Beck, seconded by Troy Streckenbach to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**Motion made by Troy Streckenbach, seconded by Pat Evans for the Sheriff's Department, Human Services Department and District Attorney to explore the possibility of a day report center and report back with update. Vote taken. MOTION CARRIED UNANIMOUSLY**

**c. Specialty Courts (Drug Court, Veterans Treatment Court and future Courts).**

Troy Streckenbach mentioned that there has been a request to find mentors for treatment courts, particularly veterans, to help with the participants. Shoup also mentioned that a LEAN event had been held looking for efficiencies in treatment courts which included a report out as well as an action plan to be followed up on. Shoup also commented on specialty courts and stated he felt there would be a struggle to administer these courts if the mental health court comes to fruition. The drug court coordinator is already helping out with the veterans court and although Shoup did not know where the mental health court discussion is at this time, he would be concerned that if treatment courts are expanded costs would be entailed. Shoup felt the concept of a mental health court is a little more elusive than the drug court and veterans treatment court and he felt this could be a challenge.

**Motion made by Brian Shoup, seconded by Troy Streckenbach to receive and place on file. Vote taken. MOTION CARRIED UNANIMOUSLY**

**7. Adjourn.**

**Motion made by Brian Shoup, seconded by Troy Streckenbach to adjourn at 4:09 p.m. Vote taken. MOTION CARRIED UNANIMOUSLY**

Respectfully submitted,

Therese Giannunzio  
Recording Secretary

## **PROCEEDINGS OF THE BROWN COUNTY HUMAN SERVICES BOARD**

Pursuant to Section 19.84 Wis. Stats, a regular meeting of the **Brown County Human Services Board** was held on Thursday, March 14, 2013 in Board Room A of the Sophie Beaumont Building – 111 North Jefferson Street, Green Bay, WI

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**Present:** Chairman Tom Lund  
Craig Huxford, Helen Smits, Bill Clancy, Paula Laundrie, John Van Dyck,  
Carole Andrews

**Excused:** Susan Hyland, JoAnn Grashberger

**Also**

**Present:** Brian Shoup, Executive Director  
Tim Schmitt, Finance Manager  
Jenny Hoffman, Economic Support Administrator  
Chelsey Groessl, Economic Support Supervisor

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1. **Call Meeting to Order:**  
The meeting was called to order by Chair Tom Lund at 5:15 pm.
2. **Approve/Modify Agenda:**  
ANDREWS/SMITS moved to approve the agenda.  
The motion was passed unanimously.
3. **Approve Minutes of February 14, 2013 Human Services Board Meeting:**  
HUXFORD/VAN DYCK moved to approve the minutes dated February 14, 2013.  
The motion was passed unanimously.
4. **Executive Director's Report**

Brian Shoup, Executive Director, gave his director's report.

### Update on Family Care

- Shoup stated that as reported previously, Family Care expansion was not in the governor's budget. As a result of discussions with some legislators, specifically Representative John Nygren, co-chair of the Joint Finance Committee, Brown County and the six other counties in the region were trying to put through a Plan B.
- One of the premises of Family Care is that it becomes an entitlement program where the wait list is eliminated. For consumers (those who are frail elderly or physically or developmentally disabled), they would then have immediate access to care. If you are still in legacy waiver, the services you receive are quite similar but are dependent upon funding and slots available.

- As the governor has decided not to expand family care, this has become a political issue. Advocacy groups are saying that access to long term care services depends on where you live in Wisconsin. Shoup stated that Rep. John Nygren said to us that he was open to a Plan B to get us through for a few years. Rep. Nygren stated that the Joint Finance Committee might be open to giving us additional dollars to get the waitlist down to zero. This would allow for quicker access to long term care services.

Supervisor Bill Clancy entered at 5:19 p.m.

- Shoup called a meeting with the other six counties in the Family Care district. The directors outlined a Plan B that would rest on several foundations:
  1. Request funding from the legislature to eliminate wait lists.
  2. Encourage greater use of natural supports from the family and promote IRIS (a self-managed long term care program where instead of a client having a case manager, he/she or a family member would perform that work). There is evidence that the IRIS program is cheaper than legacy waiver.
  3. Form a consortium (not as formal as the ES consortium) with uniform practices, including a fee schedule for vendors based on acuity levels.

Paula Landrie entered at 5:25 p.m.

- Shoup reported he'd recently met with Rep. Nygren and also with with Department of Health Services Secretary Kitty Rhoades and presented this concept and they were interested. As of today, two of the counties are no longer sure they want to participate in Plan B since their boards are expressing concern. They state their first choice is Family Care and want to lobby for that. We have affirmed that it is our first choice to but the reason for a Plan B is that we want to be ready if legislature will not put in the funding for expansion.

Q: Citizen Board Member Huxford asked if there was a big difference between added Medicaid money and actual Family Care.

A: Shoup stated that we're in the process of putting the figures together. Ultimately, the goal is to ensure the sustainability of Family Care.

Q: Citizen Board Member Landrie stated she knows people who work in area group homes and she has been hearing comments that Family Care will shut them down. Landrie asked if that was true.

A: Shoup stated that what Family Care does is create managed care organizations (MCOs) and they use a business model to control costs. This model rests on capitation as the state gives the MCO a specific rate per client per month. This incentivizes an MCO to develop creative, cost-effective ways to serve these clients. This creates a market economy and if you are a provider that wants to contract with an MCO, you have to be concerned about rates as the capitation pressures is passed onto you as well. A small provider who is not operating

efficiently will not be able to survive on the rates and might have to look at merging with a larger organization.

Q: Citizen Board Member Laundrie stated that she knows a client from Outagamie County who has lost a lot of funding with the county going into Family Care.

A: Shoup stated that it would be the Family Care MCO, not Outagamie County that provides the funding. Under Family Care, a county's responsibility is limited to maintaining a maintenance of effort in the form of a levy contribution to the state.

Q: County Board Supervisor Van Dyck asked how Brown County ended up in the 17 counties that do not have Family Care.

A: Citizen Board Member Andrews answered that the state decided who was going to go in what order and the Northeast region happened to be one of the last. She got appointed to the planning group in 2008. They could have formed a consortium but with a Family Care designation/MCO, we are shielded from the expensive emergency clients we do not know are out there. Andrews stated that the governor was told by the federal government that Wisconsin cannot have two systems running in the state and she believes that the state is not in compliance. Shoup stated that Andrews may be using the term "consortium" in a context different from our economic support consortium. He said that the original planning efforts occurred before he became executive director. It was his understanding that the seven Northeast region counties had thought they could form their own district or consortium. That turned out to be prohibited by the enabling statutes. The consortium Shoup is referring to in the proposed Plan B would simply involve executing a memorandum of understanding stating that we would work together and collaborate.

Q: Citizen Board Member Andrews stated at the last Family Care board meeting, Andy Phillips (Wisconsin Counties Association attorney) announced that they are looking at changes of the law to relieve us of any emergency obligations.

A: Shoup stated there is talk about various strategies and he has discussed Plan B with Rolf Hanson/CEO and Mark Miller. The concern in the legislature relates to the demographic of the baby boomer retirements and the entitlement aspect to Family Care. Chairman Lund added that as life expectancy has gone up, social security and long term care services weren't intended to last for 30 years.

Q: Citizen Board Member Andrews always understood that IRIS and Family Care went together and stated it is strange that they are pushing IRIS and not Family Care since Family Care is less expensive.

A: Shoup stated that historically, IRIS has been less expensive than legacy waivers. Opportunities are being looked at as to how Family Care can evolve. Is it possible to come up with a hybrid of IRIS or look at the current waiver model with no brokers but have consultants instead to help individuals manage costs on their own. Shoup stated that Rolf Hanson looking at some of those concepts and is favorably disposed to them. Chairman Lund stated that everyone should have equal protection under the law and with some being on waiting lists and some not, it's not equal.

Q: County Board Supervisor Van Dyck asked that from the county perspective, should we on behalf of the citizens have an obligation to sue the state. We are being deprived of a service the rest of the state receives.

- A: Shoup stated that he would caution against Brown County joining such a law suit. Such a claim could damage our relationship with state government as we have a whole lot vested with the state that goes beyond long term care. We rely a lot on state aids and have a very extensive regulatory environment we operate in that we would want as favorable as possible. Chairman Lund added it would be more beneficial for advocacy groups to get a judgment from the state.
- Shoup stated the timing of when Family Care rolls out is not as critical as whether we are doing business with an MCO that is represented by someone we hired (i.e. Rolf Hanson) and that we have the years of planning and a working relationship we trust. It would not be beneficial to start all over from scratch with a new MCO.

Retirement of Hospital & Nursing Home Administrator

- Mary Johnson is retiring on April 30<sup>th</sup>. The recruitment is not going to be easy. We need to recruit someone with a nursing home license or is a candidate for the license. We need someone with psychiatric experience since they will be in charge of the hospital. The biggest challenge is whether we can come up with a compensation package for the level of talent we need. We also have two supervisory vacancies in our clinic.

VAN DYCK/LAUNDRIE moved to receive and place on file.  
Motion was carried unanimously.

**5. Policy Development Issue: Outreach & Integration Improvement for the Energy Assistance Program**

- Jennifer Hoffman introduced Chelsey Groessl as the newest supervisor, taking over the energy assistance program. Chelsey has been in Economic Support for 14 years. We took the program over January 1<sup>st</sup> and she has both been learning the supervisory role and the brand new program. The program has been a success thus far under Chelsey's leadership.
- Powerpoint packets were handed out to the board members. Hoffman went over the history of the program. The State Department of Administration, Division of Energy Services contracts with counties to run WHEAP (Wisconsin Home Energy Assistance Program). We have the option to contract out or run in-house. She stated that we identified issues with our vendor, Integrated Community Solutions, in the middle of 2012 and worked with them to correct the issues. The decision was made to bring the program back to Economic Support. One of the positive outcomes has been cost saving measures as we have reduced administrative costs and overhead and we provide better oversight of day to day operations. The coordination of both the Energy Assistance Programs and other Economic Support Programs decreases duplication of services and increases access for the populations we serve. Fraud prevention and detection efforts are maximized by having all programs under one roof. We have improved access and service and have changed methods to make it easier for consumers. The more people we can serve, the better off the community is.
- Groessl discussed crisis assistance and stated a household may be eligible if they have no heat, have received a disconnect notice from the heating vendor or are nearly out of fuel and do not have the money to purchase more. Crisis assistance is available through local WHEAP agencies that provide a 24-hour crisis phone

number to help with emergencies that occur after business hours. There are also non-emergency or proactive crisis services that include providing information on how to reduce fuel costs, counseling on budgeting and money management, providing payments to a fuel supplier and co-pay agreements.

- WHEAP emergency furnace assistance can provide services to eligible homeowners if the furnace or boiler stops operation during the heating season. Furnace assistance includes payment for repairs or in some situations your residence may qualify for a total replacement of a non-operating furnace or boiler.
- Groessl stated that individuals can apply via telephone interviews, face-to-face or through paper applications.

Q: County Board Supervisor Van Dyck asked how we help those in the rural community who use propane or oil and need assistance.

A: Groessl stated we would assist on a crisis situation. There is a slight disadvantage to those in rural settings but we would still respond the same day. We can definitely look at providing assistance on a proactive basis for bulk fuel.

- Groessl went over our energy assistance population. She stated that compared to the federal poverty level, this program has higher income limits compared to the other programs we determine eligibility for. Our target populations include the elderly, the disabled and households with minor children.
- Hoffman went over the statistics as we are under performance metrics and need to stay under 5% of the statewide average. Year to date, we have served 409 more cases during the same time frame as last year. The county was underserved in the previous years compared to other similar sized counties. Our ES staff have processed 1539 applications since the first of the year.

Chairman Lund stated it is much easier for individuals to apply for services all in one place than going to ICS. Shoup added that we do a much better job protecting program integrity with our fraud initiative.

Q: Citizen Board Member Laundrie asked why we took over the operation of the program from ICS.

A: Shoup stated that Hoffman along with Jill Rowland, Contracts Manager, found some concerns when reviewing the audit reports of ICS. The Department of Administration, which funds the Energy program statewide, encouraged us to consider operating the program directly.

- Groessl stated that some of the improvements made are that we have made it easier for people to apply and receive services. Right now we are booking appointments only two weeks out. There have been no complaints from the state and we have had compliments from many agencies in the community. We are working on increasing outreach our span out of just the downtown area.

Q: County Board Supervisor Van Dyck would like to encourage us to somehow reach out to rural communities as there are a lot of elderly people that are eligible but don't ask for assistance.

A: Groessl stated we have opened the door to improve outreach by offering more than just face to face contact. If there are any recommendations or contact suggestions, we would love to expand our outreach.



County Board Supervisor Clancy stated that he knows of a lady who moved to Outagamie County to get services they provided that Brown County couldn't provide. Chairman Lund suggested having town clerks get the word out about our program. Citizen Board Member Andrews suggested getting in touch with churches. Citizen Board Member Laundrie stated it is a very good idea to continue doing presentations to the public about our service.

- Hoffman stated that Wisconsin Public Services does a lot of outreach for us using auto-dialers and postcard mailings. Chairman Lund added that it is to their advantage since they would want to get paid.
- Groessl stated we have gained efficiencies in that we are now a one stop shop for providing assistance for many programs. We have been utilizing our existing resources within the ES unit including reception/clerical and fraud staff. We also have many verification resources/databases that we have been able to use.
- Looking at strategic planning, Groessl stated that they have been preparing and planning for the April 15<sup>th</sup> moratorium. The more people we can serve during the season, the less likely for a line of people waiting for crisis services.
- Hoffman stated that during the transition of us taking over, we knew we would have new staff and be under performance metrics and were worried if consumers would find us. Normally numbers drop with this kind of change but we are serving more consumers than last year.

Q: Citizen Board Member Laundrie asked if we utilize volunteers to help with the program.

A: Hoffman stated there is an extensive training for energy staff and at this time, we are not utilizing volunteers.

LAUNDRIE/ANDREWS moved to receive and place on file  
Motion was carried unanimously.

**6. Update on Barbara Bauer Award.**

- Shoup stated he will be making a nomination of a candidate which he will submit next month. If it pleases the chair, Shoup would like the vote to go into closed session. We do not anticipate any further nominations.

ANDREWS/HUXFORD moved to receive update and place on file.  
Motion was carried unanimously.

**7. Financial Report**

- Schmitt reported they are putting the final touches on 2012. For Community Programs, he is projecting a surplus of \$2 million dollars due to savings in personnel and purchased services. For the Community Treatment Center, we are showing a deficit of \$613,000 of which most of is depreciation. We are seeing the effects of our initiatives over the year.

VAN DYCK/SMITS moved to receive and place on file.  
Motion was carried unanimously.

**8. Statistical Reports:**

Please refer to the packet which includes this information.

**9. Approval for New Non-Continuous Vendor:**

Please refer to the packet which includes this information.

**10. Other Matters:**

Q: County Board Supervisor Clancy asked if we are adequately compensating our staff and if there is anything we need to be doing. Salaries seem to be the reason people are leaving.

A: Chairman Lund stated that Human Resources is arranging a class and comp study and it will be up to the board to make a determination. Shoup stated that although he is not speaking about his position, he is concerned that his management staff have been frozen from step advancement since 2002 except for a \$500 adjustment a few years back. Shoup added we have a huge compression issue with the average difference between a manager and supervisor being about \$2,000. In some cases line employees are paid close to or at higher rates than their supervisors. Few line staff are interested in advancing into management positions. Shoup cited Jenny Hoffman, our Economic Support Administrator, who manages 50 employees and leads the five-county Bay Lake Consortium and makes significantly less salary than lower-tiered supervisors in much smaller counties such as Shawano and Door. He said that Ms. Hoffman is one among a number of highly talented managers that Brown County cannot afford to lose. He said that Human Services continues to lose management staff to other counties and that recruiting good candidates for management positions is becoming increasingly difficult because our salary structure is generally not competitive.

County Board Supervisor Van Dyck stated that as a board and community, we have some hard decisions to make. In order to correct the discrepancies, we need to fix on both ends. Individuals who should be making \$11.00 but are at \$18.00 need to be looked at as well. Chairman Lund added that we need to be able to pay for the criteria required for management positions. He also stated that when people work for you a long time, they will probably stay if you give them hope. Slowly increasing their wage allows you to be proactive without going overboard.

- Shoup stated that for the last two years, Human Services was asked to help balance the county budget. For 2012, it achieved a reduction in levy of 1.8 million dollars, followed by another reduction in levy in its 2013 budget of 1.1 million dollars. He stated that this was accomplished through the talent of his management team. He said that the best part was that these managers did this by focusing on best practices for the clients, particularly children and their families. Why would we want to lose that kind of talent?

Q: Citizen Board Member Laundrie commented that perhaps we could consider hiring some individuals that do not need benefits, and we could hire for half the cost. Supervisor Van Dyck stated that if a person works over a certain number of hours, we are required to offer retirement.

Q: County Board Supervisor Clancy asked if Rolf (Hanson, CEO of Family Care) will be continuing running his agency.

A: Chairman Lund stated the planning grant is going to be renewed. Shoup stated that he hopes it will be sustained for the biennium and has reason to believe the district will be maintained.

Next Meeting: Thursday, April 11, 2013  
5:15 p.m. – Sophie Beaumont Building, Board Room A

**11. Adjourn Business Meeting:**

CLANCY/HUXFORD moved to adjourn; motion passed unanimously. Chairman Lund adjourned the meeting at 6:55 p.m.

Respectfully Submitted,

Kara Navin  
Recording Secretary